

**Richards and Associates**

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Mr. Jeff Davidson, MBA, CMC  
Breathing Space Institute  
2417 Honeysuckle Road, # 2A  
Chapel Hill, N.C. 27514-6819

Dear Jeff,


Well, I finally made it back to the States after an additional 15 days in India and Nepal and had a chance to write you and tell how much I enjoyed your lectures on the Princess Cruise .

My wife and I especially enjoyed the one about handling paper - I think we're pack rats at heart , but no more !! We have unloaded a bunch of stuff - stopped a couple of magazine subscriptions, and canceled one of three newspapers.

I have made a copy of your 10 Commandments of Deskmanship and am trying to put it into daily use. Have not accomplished that yet , but I'm headed in the right direction. The little that we have done to date has made a big difference.

Thank much.

Sincerely,



William D. Richards